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**Government of Himachal Pradesh**  
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No. UD-H(F)-10/97-NULM-StreetVendors

Date : 10/02/2018

**EXPRESSION OF INTEREST**

Directorate of Urban Development, Govt. of Himachal Pradesh, intends to empanel Training Institutes/ Agencies/ NGOs as Training Providers to Street Vendors under SUSV component of DAY-NULM for the year 2017-18. The Institutes/Agencies shall impart 2 days training to the Urban street vendors at various Urban Local Bodies on various modules as per the guidelines. For this purpose, DUD now invites eligible entities to indicate their interest in providing the above services **in Himachal Pradesh as per criteria outlined in the EOI**. Interested agencies may submit their proposals with details in the format enclosed, along with **documentary evidences** of similar nature of work accomplished & number of trained vendors in other Indian States.

Interested training institutes/ agencies may submit complete proposal as per format in all respect and delivered to the undersigned by registered post/ speed post/ in person (by hand) to Directorate of Urban Development on or before 12/03/2018 up to 05:00 P.M in a sealed envelope with clearly mentioning on the top of it **“Proposal for Empanelment of Training Providers to Street Vendors under SUSV component of DAY-NULM”** along-with Demand Draft of ₹ 5000.00 as Tender Document fee (Non-Refundable) and Rs. 1,15,000/- as Earnest Money Deposit (EMD-Refundable) in favour of Director, Urban Development payable at Shimla. **The firm has to submit the undertaking on ₹ 100 non judicial stamp paper that the firm is not blacklisted by any State / central government entity/departments.** Complete document / details of EOI, eligibility criteria, process etc may be downloaded from the department website [www.ud-hp.in](http://www.ud-hp.in).

The State Mission Director (DAY-NULM) cum Director– Urban Development, reserves the right to accept or reject all or any of the proposals and terminate the selection process without assigning any reason thereof.

Sd/  
**State Mission Director (DAY-NULM)-cum-Director,**  
**Urban Development**  
**(H.P.)**

## **Introduction**

Deendayal Antyodaya Yojna - National Urban Livelihoods Mission is a centrally sponsored scheme designed by Ministry of Housing and Urban Affairs (MoHUA), Government of India. Mission activities are implemented in the state by Urban Development Department, Government of Himachal Pradesh. The project is being implemented in all 54 ULBs of the state.

Support to Urban Street Vendors (SUSV) is one of the components under DAY-NULM programme. DAY-NULM urges special attention on street vendors as an occupational group in the informal sector and requires that interventions be designed for this group so as to improve their quality of life. It is estimated that in several cities street vendors count for about 2 percent of the population. Women constitute a large segment of these street vendors in almost every city. Street vending is not only a source of self-employment to the poor in cities and towns but also a means to provide “affordable” as well as “convenient” services to a majority of the urban population. As of now the survey of street vendors in 31 towns of Himachal Pradesh has been completed. The training partner is required to provide the training to these street vendors in 31 towns at ULB level in First Phase and remaining 23 towns in Second Phase as per the DAY-NULM guidelines. The list of all 31 towns and the vendors surveyed (Tentative) to be covered in Phase-I is attached as Annexure-“A”. Also the list of remaining 23 towns of Second Phase shall be supplied separately after completion of survey.

### **1. Eligibility Criteria for Technical Appraisal**

1. The firm/ agency must be registered in India for at least 5 years.
2. Experience in conducting training of street vendors (minimum 100 beneficiaries) on Health & Hygiene, Solid Waste management, Food Processing, etc.
3. Working experience with Government agencies.
4. Infrastructure and turnover of Rs. 50 lakhs minimum (Average of last three financial years).
5. Certificate from implementing agencies regarding successful implementation of Training.

### **2. Process of Empanelment**

Technically sound agencies shortlisted after initial scrutiny on above parameters will be invited for a presentation before the committee constituted for the empanelment of the training agencies under SUSV component of DAY-NULM.

First two technically qualified i.e. eligible organisations will be empanelled as the Training Provider for Street Vendors under DAY-NULM. Considering the merit of the Proposal State Urban Livelihood Mission will enter into agreement with empanelled Training Providers for conducting the training programmes as per requirement.

Empanelment of an agency is not a selection for entrusting training programmes. The mission will examine the offer of the empanelled agencies for training case by case as per requirement and will entrust the training for specific job roles in specific locations.

**Selected firms have to submit a performance bank guarantee of @ 10% of the project cost in favour of Director Urban Development with a validity of two years.**

### **3. Period of Validity of the empanelment**

The empanelment will be valid for one year. In special circumstances the services of the empanelled agencies can be extended on physical progress, conduct and work performance.

### **4. Course Module and curriculum**

The courses to be conducted by the Training Provider should have a standard curriculum designed in accordance with the requirements as per guidelines. The modules/ courses shall be finalized only after approval by SULM.

### **5. Training fees**

As per SUSV guidelines, a maximum of Rs. 750/ per day can be spent on a street vendor for training and the training duration is of maximum two days. This fee shall also include the honorarium for street vendors as per minimum wage/ per day being provided in the State. No fee shall be charged from the vendors. The lunch and snacks facility shall also be included in above fee. The Training Institute/ Agency is required to provide breakup of all the activities being carried out in Rs. 750/ per day per street vendor.

### **6. Payment terms and Conditions**

Payment to Training Partner shall be made by DUD to be defined in the agreement based on the successful delivery of the training and other deliverables.

### **7. Mission Guidelines**

The terms and conditions of the EOI shall be governed by the DAY-NULM guidelines issued by the ministry of Housing and Urban Affairs (MoHUA) and further instructions/orders/directions issued by the Ministry or by Directorate of Urban Development.

### **Format for Submission of Applications**

a.

<b>Sr. No.</b>	<b>Items</b>
1.	Registered in India for at least 5 years (Attach copy of Registration Certificate)

2.	Average annual turnover equal to or greater than Rs. 50 lakhs in last three financial years (Please attach audited balance sheets)
3.	Experience of working with minimum 2 similar assignments (Training of urban poor/ vendors on relevant topics mentioned in EOI) in the last five years. The firm must have trained minimum 100 urban poor/ vendors. The firm must attach client completion certificates as proof of work)
4.	<b>Qualification and Experience of Team Leader &amp; Other Key Professionals</b>
	a. Team Leader must be postgraduate in Social Sciences/development studies and have experience of at least 10 years in relevant field (Attach CV)
	a. Trainers (at least two): Must have Postgraduate degree in Social Sciences/development studies and provided at least 10 successful trainings on relevant topics (Attach CV)
5.	Experience of working with State Government in Himachal Pradesh (attach proofs)
<b>Total Marks:</b>	

b. Details of similar training courses conducted for Government agencies

No	Name of Agency	Sanction No & Date	Month and Year of Completion	Total Trained	Name & address of Client

11. Proposed training plan with preferred cities (31 Cities in the first phase).

Please provide item wise schedule for two days training program hour to hour. Also mention the name of cities where the bidder proposes training as per list attached.

**Place:**

**Name and Signature of the Authorised**

**Signatory**

**Date:**

**Enclosures to the Application**

- Registration certificate of the Organisation as a legal entity
- Details of training modules
- Audited Statement of last three financial years.
- Bio-data of faculty.

List of 31 towns with number of vendors identified.

<b>Sr. No</b>	<b>Name of MC</b>	<b>No. of vendors identified</b>
1.	MC Bilaspur	195
2.	MC Chamba	247
3.	M.Corp. Dharamshala	490
4.	MC Hamirpur	260
5.	MC Kullu	299
6.	MC Mandi	392
7.	MC Nahan	112
8.	M.Corp. Shimla	468
9.	MC Solan	340
10.	MC Una	181
11	MC Baddi	483
12	MC Parwanoo	316
13	MC Nalagarh	99
14	MC Rampur	46
15	MC Rohru	68
16	MC Theog	55
17	MC Dehra	20
18	MC Kangra	109
19	MC Jawalamukhi	30
20	MC Nagrota	70
21	MC Palampur	104
22	MC Nurpur	116
23	MC Nerchowk	15
24	MC Sundernagar	90
25	MC Sujanpur	88
26	MC Ghumarwin	18
27	MC Naina Devi	100
28	MC Dalhousie	17
29	MC Poanta Sahib	79
30	MC Santokhgarh	11
31	MC Manali	122
<b>Total vendors</b>		<b>5040</b>