

**Directorate of Urban Development
Government of Himachal Pradesh
Palika Bhawan, Talland
Shimla – Himachal Pradesh
E-mail: ud-hp@nic.in Website: www.ud-hp.in**

No. UD-H(F)(2)-4/17-NULM-Empanelment (STPs)-10522-24

Date: 16.08.2017

EXPRESSION OF INTEREST

Directorate of Urban Development, Govt. of Himachal Pradesh, intends to empanel Skill Training Institutes/ Agencies as Skill Training Providers (STPs) under EST & P component of DAY-NULM for the year 2017-18. The Institutes/Agencies shall impart skill training to the unemployed & under employed Urban poor at Urban Local Bodies & will provide minimum 70% (50% in wage employment and 20% in Self Employment) placement to the trained candidates. For this purpose, DUD now invites eligible entities to indicate their interest in providing the above services and **willingness to establish their own State of art training Centre in Himachal Pradesh as per criteria outlined by concerned SSC or as per MES norms.** Interested agencies may submit their proposals with details in the format enclosed, along with **documentary evidences** of similar nature of work accomplished & number of trained candidates placed in the companies on the said assignment, and Available/ proposed Infrastructures (movable & Immovable), Manpower (Professionals & Non-professionals) especially trainers completed TOT from concerned SSC or as per MES norms, Tie-up with the Companies for placement & capacity to place number of Candidates for the current assignment.

Interested training partners may submit complete proposal as per format in all respect and delivered to the undersigned by registered post/ speed post/ in person (by hand) to Directorate of Urban Development, Palika Bhawan, Talland, Shimla -2, H.P. on or before **12.09.2017** up to **04:00 P.M** in a sealed envelope with clearly mentioning on the top of it **“Proposal for Empanelment as STP to provide Skill Training & Placement to the Urban Poor under EST & P component of DAY-NULM”** along-with Demand Draft of ₹ 5000.00 in favour of Director Urban Development payable at Shimla as non refundable processing fee. **The firm has to submit the undertaking on ₹ 100 non judicial stamp paper that the firm is not blacklisted by any State / central government entity/departments.** Complete document / details of EOI, eligibility criteria, process etc may be downloaded from the department website www.ud-hp.in.

The State Mission Director (DAY-NULM) cum Director– Urban Development, reserves the right to accept or reject all or any of the proposals and terminate the selection process without assigning any reason thereof.

Sd/

**State Mission Director (DAY-NULM)
cum Director,
Urban Development (H.P.)**

Introduction

Deendayal Antyodaya Yojna - National Urban Livelihoods Mission is a centrally sponsored scheme designed by Ministry of Housing and Urban Poverty Alleviation (MoHUPA), Government of India. Mission activities are implemented in the state by Urban Development Department, Government of Himachal Pradesh. The project is being implemented in all 54 ULBs of the state.

Employment through Skill Training and Placement is a major component under the project. The project aims to impart placement linked skill training to the youth belonging to urban poor category from the mission cities. It is targeted to cover 3500 youth from the 54 ULBs for Skill Development Training during the FY 2017-18.

1. Eligibility Criteria for Institutions

1. Skill training providers should have at least three years experience in the field of Placement linked Skill Development Trainings.
2. The agencies shall impart training as per norms of Modular Employable Scheme (MES), The National Skills Qualifications Framework (NSQF).
3. The agencies should have certification arrangements with nationally recognised bodies like SSCs, NCVT, AICTE. RDAT
4. The agencies/agency should be willing to establish their OWN STATE OF ART TRAINING CENTRE in the state.
5. The agencies should have placement partners within the state or for overseas employment.
6. Govt. Institutions such as Engineering colleges, ITIs, Polytechnic colleges and Industry houses having **in-house** placement requirement will be preferred.

2. Criteria for Technical Appraisal

1. Experience in skill training and placement
2. Track record in sustainable placement and linkage with Industry Houses.
3. Working experience with Government agencies.
4. Infrastructure and turn over.
5. Certificate from implementing agencies regarding successful implementation of Skill Training and placement as per norms.
6. Minimum initial salary offered for the trained beneficiaries.

3. Process of Empanelment

Technically sound agencies will be invited for a presentation before the committee constituted for the empanelment of the training agencies under NULM.

Eligible organisations will be empanelled as the Skill Training Provider for NULM. Considering the merit of the Proposal State Urban Livelihood Mission will enter into agreement with empanelled Skill Training Providers for conduct of the training programmes as per requirement in specific cities in specific job roles.

Empanelment of an agency is not a selection for entrusting training programmes. The mission will examine the offer of the empanelled agencies for training and placement case by case as per requirement and will entrust the training for specific job roles in specific locations.

Selected firms have to submit a performance bank guarantee of @ 5% of the project cost in

favour of Director Urban Development with a validity of two years.

4. Period of Validity of the empanelment

The empanelment will be valid for two years. In special circumstances the services of the empanelled agencies can be extended on physical progress, conduct and work performance.

5. Certification Process

The Skill Training Provider (STP) in collaboration with Department of Urban Development will arrange for award of a certificate by a competent authority Skill Sector Council (SSC) / Regional Directorates of Apprenticeship Training (RDAT) for each successful candidate undertaking the training under DAY-NULM within one month after completion of Training. Certification should be provided by an external independent agency.

The candidate undergoing training have to be assessed and certified by National Council for Vocational Training /Regional Directorates of Apprenticeship Training (NCVT/RDAT) in MES modules after assessment.

In case of National Occupational Standards (NOS) module assessment shall be carried out by Skill Sector Council (SSC) and certified by the Skill Sector Council/ National Skill Development Corporation (SSC/NSDC) as per the Modular Employable Skills developed by Ministry of Labour and Employment, designated certification agencies can be proposed for assessment and certification.

The skill trades identified by the Skill Training Provider should have a standard curriculum designed in accordance with assessment and certification requirements. In other cases appropriate arrangements needs to be done for assessment and certification.

6. Placement and Post Training Support

The STPs shall work towards providing job-placement or setting up of self enterprise for all the successful candidates. It is mandatory for the STPs to provide placement / self employment setup support for minimum of 70% of the successfully trained candidates, inability to do so shall result into suitable penalty and restricting the payment towards the training fee.

7. Other Deliverables

The Skill Training Providers shall be required to track the successful candidates for a period of 12 months after placements.

8. Payment terms and Conditions

Payment to Training Partner shall be made by DUD as per Clause 3 and Clause 3A of the operational guidelines of Ministry of Housing and Urban Poverty Alleviation or as decided by the State Mission Director. Detail is available on website www.ud-hp.in.

9. Mission Guidelines

The terms and conditions of the EOI shall be governed by the DAY-NULM guidelines issued by the ministry of Housing and Urban Poverty Alleviation (MoHUPA) and further instructions/orders/directions issued by the Ministry or by Directorate of Urban Development.

Detail is available on website www.ud-hp.in.

Format for Submission of Applications

1. Name of applicant agency:
2. Type of entity:
3. Address :
4. Number and Date of registration of the applicant as a legal entity :
5. Contact person:
Name Designation:
Phone number and Email:
ID:
6. Core area of expertise of the firm:
7. Profile of the organisation:
8. Staff details:
No of regular staff:
No of full time staff appointed for limited period:
No of Part time staff:
Total Staff:
10. Details of training experience
 - a. Available courses:
 - i) Job role
 - ii) Name of agency approved curriculum (with QP Ref/MES ref)
 - iii) Duration of the course
 - iv) Cost of training including for certification
 - v) Certification arrangement
 - vi) Available infrastructure/Equipments/Machineries of conduct of the training
 - vii) Profile of the existing faculty members
 - viii) Major placement partners and placement done during last two years in each job role
 - b. Details of training courses conducted for Government agencies

No	Name of Agency	Sanction No & Date	Month and Year of Completion	Total Trained	Total Placed

11. Skill Training Courses Proposed under this EoI (Provide the details for each of the courses proposed)
 - a. Proposed course
 - b. Whether curriculum approved by a competent agency

- c. Name of agency approved curriculum (with QP Ref/MES ref if any)
- d. Duration of the course in months
 - i. Total number of days for Training (Excluding OJT)
 - ii. Hours of trade specific Skill Training
 - iii. Hours of training in life skills/ professional etiquette
 - iv. Hours of English Language Training
 - v. Hours of Computer Training
 - vi. Number of days of OJT
- e. Certification agency
- f. Available or proposed infrastructure/Equipments/Machineries of conduct of the training
- g. Proposed pool of Human Resource planned to carry out the trainings as per this EoI
- h. Major placement partners for this job role

12. Proposed infrastructure to carry out the skill training as per this EoI

13. Proposed training plan with preferred cities

S. No.	Name of Course	Name of City	Name of City	Name of City	Name of City	Name of City	Name of City	Total

14. Proposed pool of Human Resource planned to carry out the training as per this EoI
Please attach the profile of the faculty members if possible

Place:
Date:

Name and Signature of the Authorised Signatory

Enclosures to the Application

- Registration certificate of the Organisation as a legal entity
- Placement tie ups (MoU/Letter of intent from the employer)
- Course wise curriculum details
- Audited Statement of last three financial years.
- Bio-data of faculty.