

The Pre-Bid meeting was held on 8<sup>th</sup> Dec, 2015 at 2:00 pm in the Directorate of Urban Development for the RFP published for the consultancy services for preparing Housing for All Plan of Action (HFAPoA) and DPR for 13 towns of Himachal Pradesh.

The following are the queries and their replies:

S. No.	Clause no. as per RFP	Query/Clarification Required	Reply
1.	Page 14, Paragraph 1	The consultant requests to kindly consider acceptance of undertaking, which states that “as per consultant’s knowledge, the staff proposed in the assignment has not be demobilized” It’s difficult for us to get reference checks for required experts having 5+ years of experience.	Technical Proposal must include an undertaking which is to be given by the bidder that none of the Consultant proposed in the present proposal have <i>been demobilized for poor/unsatisfactory performance from any project during the last three years.</i>
2.	Pt 13, page 6, EMD	Request you to please consider revising the EMD to INR 1 lakhs only, as the EMD amount is on very higher side.	The amount of the EMD/Bid Security has been fixed as per Govt. of HP, Directorate of Industries, Notification No. Ind /SP (Misc) F (6-10)4/80-11 on dated 24-10-2013.
3.	Page 15, Evaluation of technical proposal	The consultant requests you to kindly consider evaluating the proposal on (Technical weightage) 80:20 (Financial weightage) Quality and Cost based selection (QCBS) basis. This will enable technically sound consultancies to submit technically responsive proposal. Recently, Tenders for Gwalior and Jabalpur with similar scope were floated and it followed 80:20 QCBS criteria for selection.	The selection process will be based on Quality and Cost based selection (QCBS) and after giving due consideration, the evaluation criteria has been fixed as 70:30 basis.
4.	Page 28, TOR	Please clarify what methodology to be adopted to assess the demand? Is a detailed household survey envisaged?	Yes, door to door household survey is required to be conducted as per the format given in PMAY-HFA Guidelines.
5.	Page 30, TOR	It is mentioned in the ToR that slum survey has been done in the Simla, likewise it would be vital if we get to know studies related to land ownership has been done in other 12 towns, it will reduce the survey time considering 4 months for 13 towns is tight. The survey & travel will take much more time in hilly areas when compared to survey done in plain region.	No such study/survey has been done so far. This will have to be conducted by the agency itself. The towns in HP are very small and will not take much time for survey if sufficient manpower is deployed simultaneously in all the towns to be covered.
6.	Page 30, TOR	We understand from the ToR that the details have already been collected from revenue department for Shimla. Please clarify whether such details are available for other towns? Also suggest	There is no detail available for other towns except Shimla. However, all the concerned MC office/ officials would provide all possible

		if such details can be facilitated by the Government.	assistance.
7.	Page 34-35	We feel that the timeline proposed for the preparation of Housing for all plan of action and DPR is not adequate. We request to please extend the timeline considering the activities involved.	The timelines is sufficient as per the size and population of selected ULBs. The state has to go fast for preparation of HFAPoA and DPR so timelines is sufficient considering the activities involved.
8.	General Condition procedure of Proposal Submission	Keeping in view the time required to finalize the Technical and Financial Proposal after receipt of the clarifications from it is <b>requested to extend the submission of bid by atleast 2 week after issue of the Minutes / Clarifications.</b> This aspect may please be considered in fixing the date for submission of the proposal.	The date for submitting the proposal will remain the same as mentioned in the RFP Document.
9.	Page No. 28	Is Demand Survey needs to be conducted in the slum areas for the cities with an existing SFCPoA?	The verification and updation needs to be done for identified slum areas, however for other remaining verticals fresh door to door survey needs to be done.
10.	Page No. 28	How many cities have an existing SFCPoA?	Only Shimla City
11.	Page No. 28	Please clarify if the demand survey will be conducted ward offices with active participation of the ward councilors or a door to door survey needs to be conducted.	Door to door survey needs to be conducted in consultation with elected representatives of the concerned wards of the ULBs.
12.		Please clarify if all the 13 HFAPoA will be awarded to one bidder. If not what is the maximum number of projects to be awarded to a single party.	All the 13 HFAPoA will be awarded to one bidder
13.	Page No. 34	Preparation of City Base Map and Slum Base Map is not under the scope of work. Please clarify if is prepared for all the cities and how will it be shared with the consultants.	City Base Map will be provided by the ULBs, however the consultant has to do the map validation as per survey.
14.	Page No. 36	Please clarify why the approval of CSMC is needed as guideline suggests that the approval of SLSMC is sufficient for approval.	Approval of SLSMC will be sufficient.
15.	Page No. 36	The approval of CSMC is a time consuming process. Please suggest If the approval process gets delayed what measures will be taken for preparation of DPR to maintain the proposed time frame.	In case any query raised by the CSMC regarding HFAPoA and DPR, the same needs to be incorporated in the final document by the bidder. This will not be within this time frame.